

Meeting Minutes Record

Meeting: Board of Directors - Virtual Meeting during COVID-19 Pandemic

Date: September 22, 2022

Location: Virtual Meeting

Start Time: 5:04 pm

End Time: 7:42 pm

Board Members Present: Fred Rogers- Board Chair, Sarah Carlsen- Vice-Chair, Rick Estenson, Michael Hemesath, CC Linstroth, Charlie Mandile, Robert Morrison, Rhonda Pownell, Jami Reister

Staff Present: Steve Underdahl- CEO, Jerry Ehn- COO, Monty Seper, Scott Edin- CFO, Betsy Spethman- Director of Community Relations, Kelly Velander (Recorder), Vern Lougheed

Others Present: Ben Martig- City Administrator, Teresa Knoedler- Legal Counsel, David Bennett- City Engineer/Public Works Director, Jeff Mutz- NH+C Director

Board Members Absent:

Staff Absent: Jeff Meland- CMO, Tammy Hayes- CNE

Others Absent:

Call to Order and Approval of the Agenda

The board meeting was called to order by Fred Rogers at 5:04 p.m.

It was determined that it is was not feasible for members of the board of directors to be physically present at the board meeting due to the COVID-19 pandemic. The virtual meeting was held via WebEx.

Items on the consent agenda (available on the portal):

- Meeting minutes (approve)
 - Board Meeting (August 18, 2022)
- Meeting minutes (accepted)
 - Budget and Finance Committee (August 18, 2022)
- Meeting minutes (accepted)
 - Community Relations Committee (August 23, 2022)

Action: A motion was made by Michael Hemesath and seconded by Robert Morrison to approve the regular and consent agendas as presented. Motion carried.

Follow-up/Resolution: Closed.

Reports

Hospital Chief of Staff Report

Action: No updates provided.

Follow-up/Resolution: Closed.

Approval of Applications for Medical Staff Membership/Privileges

The medical staff applications from the Credentials Committee were presented for approval.

Appointments:

- 4148: Affiliate, Cardiology
- 4146: Affiliate, Oncology
- 4155: Active, Emergency Medicine
- 4158: Active, OBGYN

Reappointments:

- 3966: Telemedicine, Teleradiology
- 3965: Telemedicine, Teleradiology
- 7402: Active, Emergency Medicine
- 3875: AH:I, CRNA
- 7234: Telemedicine, Teleradiology
- 7338: Active, Family Medicine
- 2740: Active, Pediatrics
- 3735: Telemedicine, Teleradiology
- 3881: AH:I, CRNA
- 2621: AH:I, CRNA
- 3698: Active, Emergency Medicine
- 3967: Telemedicine, Teleradiology

Additional Privileges:

- 4154: AH:I, CNM
- 3991: AH:I, CNM
- 4137: AH:I, CNM
- 4143: AH:I, CNM
- 3789: Active, OBGYN
- 3943: Active, OBGYN
- 3896: Active, OBGYN

- 3749: Active, FM with OB
- 7456: Active, OBGYN
- 3660: Active, FM with OB
- 3888: Active, FM with OB

Provisional Status:

- 4072: AH:I, NP
- 3974: Affiliate OBGYN
- 3912: AH:I, Behavioral Health
- 3816: AH:I, Behavioral Health
- 4090: AH:I, Behavioral Health
- 4093: AH:I, Behavioral Health
- 3833: AH:I, Behavioral Health

Action: A motion was made by Rick Estenson and seconded by Robert Morrison to accept the recommendations from the Medical Executive Committee as presented. Motion carried.

Follow-up/Resolution: Closed.

Presentations/Discussions/Action Items

Future Workforce

Jeff Mutz, HR Director presented on the Future workforce. Areas discussed included:

- The changing workforce demographics and generational diversity trends.
- Availability of future talent and how to better met the current trending demands and expectations.
- Jeff shared some of the call to action items including, optimizing remote work, reimagining onsite work, and providing resources to enable people to be healthy and productive-where ever the location.

Action: Information only.

Follow-up/Resolution: Closed.

City of Northfield Water Tower Addition

David Bennett, Northfield Public Works Director/City Engineer shared information and answered question regarding the proposed City of Northfield land acquisition and access easement for the future water tower.

Action: After much discussion, a motion was made by Rick Estenson and seconded by CC Linstroth to accept the proposed easement assess as presented.

Board members wanted to capture their expressed concern regarding any road maintenance that may result from usage during the constructing of the water tower and likewise reserve the right to reassess this agreement based off of any future developments that may result in congestion into the healthcare campus for safety reasons.

Motion carried.

Follow-up/Resolution: David Bennett will now further discussion at the city level.

Strategic Partnerships Framework

Steve Underdahl, NH+C President and CEO, shared information with the board outlining the framework used for developing strategic partnerships. This framework was identified as a 2022 key strategic deliverable.

This drafted plan will advance to the November board planning retreat for further discussion.

Action: Information only.

Follow-up/Resolution: Further discussion at the November board retreat closed session meeting

Executive and Committee Reports

CEO Report

Steve Underdahl, CEO, reported on the following:

COVID-19 Update:

- The new bivalent COVID boosters are coming soon. These are formulated for Omicron BA-4 and BA-5.
- NH+C continues to have 0-2 hospitalized COVID patients weekly.

Strategic update:

- EHR and related systems are maturing nicely. Proving to be easier to use for both the providers and patients.
- NH+C Urgent Care opened September 15th and saw 28 patients on its first day.
- The mid-wife program is up running and fully staffed.
- Board strategic retreat planning for November has begun.

Operations update:

- Volumes have trended higher; however, the payor mix has been poor, and the financial impact has been tough.

- NH+C is scheduled to receive a shared savings check from the ACO for approximately \$78,000.
- Staffing and related costs continue to be challenging.

Action: Information only.

Follow-up/Resolution: Closed.

Financial Report

Scott Edin, CFO was not able to share August financials due to delay with implementation of the new EHR.

Scott Edin, CFO presented the July financial report.

July Key Drivers

- Inpatient Admits were 15% under forecast
- Emergency Dept visits were 4% under forecast
- Surgery procedures were 5% under forecast

Financial Outcomes:

- Gross Operating Revenues were \$2.7M under forecast
- Deductions were \$455K under forecast
- Bad Debt was \$39K under forecast
- Net Revenues were \$2.2M under forecast
- Operating expenses were \$86K over forecast
- Resulting in a Net Operating Loss of \$2.6M

Action: Information only.

Follow-up/Resolution: Closed.

Roundtable, Announcements and Questions

Those who attended the Winona Health Hospital campus trip shared their experience.

Action: Information only.

Follow-up/Resolution: Closed.

Adjourn

The meeting was adjourned at 7:42 p.m.

**Action: Motion made by Sarah Carlsen and seconded by Rick Estenson to adjourn meeting.
Motion carried.**

Follow-up/Resolution: Closed.