Northfield Hospital + Clinics

Meeting Minutes Record

Meeting: Board of Directors – Hybrid: In-Person/Virtual Meeting

Date: June 25, 2026

Location: Northfield Hospital, Meeting Room C

Start Time: 5:00 p.m.

End Time: 7:00 p.m.

Board Members Present: Michael Hemesath, Chair (virtually), Rick Estenson, Vice-Chair, Sarah Carlsen, Katie Lane, Crystal Mulvihill, Jessica Peterson White, Jamie Reister, Fred Rogers

Staff Present: Zander Abbott- CEO, Josh Salzman- COO, Jeff Meland MD- CMO, Eric Guth- CFO, Lisa Bauer- CNE, Betsy Spethman- Director of Community Relations

Others Present: Ben Martig- City Administrator

Guests: None

Board Members Absent: Rod Christensen

Staff Absent: Jennifer Fischer- MD, Kelly Lee (Recorder)

Others Absent: Teresa Knoedler- Legal Counsel

Call to Order and Approval of the Agenda

In board chair, Michael Hemesath absence due to travel commitments, vice chair, Rick Estenson called the meeting to order at 5:00 p.m.

Meetings take place in hybrid format. Board members that joined virtually were: Michael Hemesath.

Following the board meeting, the board will move into closed session pursuant of Minn. Stat. 144.581, subd. 5: Marketing activity related to the Hospital's competitive position with other health care providers that offer similar services.

Rick Estenson, vice chair along with Zander Abbott, CEO as well as others present, congratulated Crystal Mulvihill on her new role serving as HR Director with NH+C and thanked her graciously for her time and dedication to the NH+C Board over the last few years.

Items on the consent agenda (available on the portal):

- Meeting minutes (approve)
  - Board Meeting (May 28, 2026)
- Committee Meeting minutes (accepted)
  - BF Committee Minutes (April 21, 2026)
  - GP Committee Minutes (May 12, 2026)
  - CR Meeting Minutes (May 21, 2026)
- Policies/Forms/other (accepted)
  - Annual report on Minnesota Attorney General's Agreement on hospital & Debt Collection (CFO)
  - Expedited Credentialing
  - Temporary Privileges
  - Medical Staff Dues
  - Verification of Providers Ordering Tests, Treatments, and Procedures

Action: Motion was made by Katie Lane and seconded by Fred Rogers to approve the agenda and consent agenda as presented. Motion carried.

Follow-up/Resolution: Closed.

Reports

Hospital Chief of Staff Report

Dr. Meland presented the medical staff files for approval in Dr. Fischer's absence.

Action: Information only.

Follow-up/Resolution: Closed.

Approval of Applications for Medical Staff Membership/Privileges

The medical staff applications from the MEC Committee were presented for approval.

Appointments:

- 4152: Telemedicine, Teleradiology
- 4298: Telemedicine, Teleradiology
- 4297: Telemedicine, Teleradiology
- 3953: Telemedicine, Teleradiology
- 3951: Telemedicine, Teleradiology
- 4153: Telemedicine, Teleradiology
- 3865: Affiliate, Pathology
- 4151: Telemedicine, Teleradiology

Reappointments:

- None this month.

Action: Motion was made by Crystal Mulvihill and seconded by Jami Reister approved the medical staff files as presented. Motion carried.

Follow-up/Resolution: Closed.

Presentations/Discussions/Action Items

No presentations this month.

Action: Information only.

Follow-up/Resolution: Closed.

Executive and Committee Reports

CEO Report

Zander Abbott, CEO, reported on the following:

- Provided Q2 Strategic Priorities updates. This update provided insight into 3 new physicians that will support surgical growth in GI, ENT and Podiatry.
- Shared current status of the JRC (Jefferson Road Clinic). Employee onboarding process to begin soon, IT is collaboratively with Allina and Meditech ensure smooth patient access to make appointments an file transferring is going smoothly and on track.
- NH+C Urgent Care will close briefly and move into JRC space. More specific dates will be shared next month and more direct communications in the near future as well.
- Payor mix continues to move due to federal and state changes and is being monitored closely.
- Provided community partners update with regards to changes in local retirement and long term facilities, changes to the meals on wheels program that now includes a partnership with Three River and a Health Finders collaboration expansion proposed in Rural Health Transformation process.

Action: Information only.

Follow-up/Resolution: Closed.

Financial Report

Eric Guth, CFO, presented the (month) financial report.

Financial Outcomes:

May

- Operating loss of $0.8M vs budgeted operating loss of $1.0M, favorable to budget by $0.2M
- Most volumes on budget except surgery
- Discount rate slightly unfavorable to budget
- Bad debt favorable to budget
- Expenses slightly favorable to budget

Key Drivers:

- Rehab 3% over budget
- ED visits 6% over budget
- CCIC procedures were 13% below budget
- Surgery cases were 28% below budget

Action: Information only.

Follow-up/Resolution: Closed.

Committee Verbal Reports

Verbal reports were provided from the most recent Governance & Planning and Community Relations Committee meetings.

Action: Information only.

Follow-up/Resolution: Closed.

Roundtable, Announcements and Questions

No roundtable this month.

Action: Information only.

Follow-up/Resolution: Closed.

Closed Session

A brief break was taken prior to the start of Closed session; everyone was excused from the meeting except board members.

At 6:15 pm the board went into Closed Session of the NH+C Board the board pursuant of Minn. Stat. 144.581, subd. 5: Marketing activity related to the Hospital's competitive position with other health care providers that offer similar services.

Action: A motion was made by Fred Rogers and seconded by Crystal Mulvihill to move into Closed Session. Motion carried.

Follow-up/Resolution: Closed.

Adjourn

The meeting was adjourned at 7:00 p.m.

Action: A motion was made by Jami Reister and seconded by Crystal Mulvihill to adjourn the open meeting session. Motion carried.

Follow-up/Resolution: Closed.