

MEETING MINUTES RECORD

Meeting: Board of Directors – Virtual Meeting during COVID-19 Pandemic

Date: November 18, 2021 Location: Virtual Meeting

Start time: 5:06 pm Adjourn time: 7:36 pm

Board Members:

- Fred Rogers, Board Chair
- Sarah Carlsen, Vice-Chair
- CC Linstroth
- Charlie Mandile
- Jessica Peterson White
- Bob Shepley, MD
- Rick Estenson

Staff:

- Steve Underdahl, CEO
- Jerry Ehn, COO
- Jeff Meland, MD., CMO
- Monty Seper
- Scott Edin, CFO
- Tammy Hayes, CNE
- Betsy Spethman, Director of Community Relations
- Kelly Velander (Recorder)
- Vern Lougheed

Others:

- Rhonda Pownell, Mayor
- Ben Martig, City Administrator
- Teresa Knoedler, Legal Counsel

- David Emery, LWV

Guests:

- *Dave Wills, Health Advisory Board

Issue/Problem	Discussion/Conclusions	Action	Follow-up/Resolution
<ul style="list-style-type: none"> • Call to Order and Approval of the Agenda 	<p>The board meeting was called to order by Fred Rogers at 5:06 p.m.</p> <p>It was determined that it is was not feasible for members of the board of directors to be physically present at the board meeting due to the COVID-19 pandemic. The virtual meeting was held via WebEx.</p> <p>A closed session will follow the open meeting this evening pursuant to Minn. Stat. 144.581, subd. 5 to discuss Marketing activity related to the hospital's competitive position with other health care providers that offer similar services.</p> <p>Items on the consent agenda (available on the portal):</p> <ul style="list-style-type: none"> • Meeting minutes (approve) <ul style="list-style-type: none"> ✓ Board Meeting – 10/28/21 • Meeting minutes (accepted) <ul style="list-style-type: none"> ✓ Governance and Planning Committee Minutes-10/26/21 ✓ Budget and Finance Committee Minutes-10/28/21 • Medical Staff Manual Revisions (approve) <ul style="list-style-type: none"> ➤ Medical Staff dues ➤ Nurse Practitioner Privilege form • Annual Review of Contracted Services (approve) 	<p>A motion was made by CC Linstroth and seconded by Sarah Carlsen to approve the regular and consent agendas as presented. Motion carried.</p>	<p>Closed.</p>

Issue/Problem	Discussion/Conclusions	Action	Follow-up/Resolution																																																																														
<ul style="list-style-type: none"> • Reports 																																																																																	
1. Hospital Chief of Staff Report		No updates provided.	Closed																																																																														
<ul style="list-style-type: none"> • Approval of Applications for Medical Staff Membership/ Privileges 	<p>The medical staff applications from the Credentials Committee were presented for approval.</p> <p>Appointments</p> <table border="1" data-bbox="376 489 878 747"> <thead> <tr> <th>Practitioner #</th> <th>Category</th> <th>Privilege</th> </tr> </thead> <tbody> <tr><td>4119</td><td>AH:I</td><td>Behavioral Health</td></tr> <tr><td>4120</td><td>AH:I</td><td>Behavioral Health</td></tr> <tr><td>4121</td><td>AH:I</td><td>Behavioral Health</td></tr> <tr><td>4122</td><td>AH:I</td><td>Behavioral Health</td></tr> <tr><td>4123</td><td>AH:I</td><td>Behavioral Health</td></tr> <tr><td>4118</td><td>Telemedicine</td><td>Teleradiology</td></tr> </tbody> </table> <p>eHospitalists Appointments-Avel Care</p> <table border="1" data-bbox="393 829 867 1898"> <thead> <tr> <th>Practitioner #</th> <th>Category</th> <th>Privilege</th> </tr> </thead> <tbody> <tr><td>4098</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4099</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4100</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4101</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4102</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4103</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4104</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4105</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4106</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4107</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4108</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4109</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4110</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4111</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4112</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4113</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4114</td><td>Telemedicine</td><td>eHospitalist</td></tr> <tr><td>4115</td><td>Telemedicine</td><td>eHospitalist</td></tr> </tbody> </table>	Practitioner #	Category	Privilege	4119	AH:I	Behavioral Health	4120	AH:I	Behavioral Health	4121	AH:I	Behavioral Health	4122	AH:I	Behavioral Health	4123	AH:I	Behavioral Health	4118	Telemedicine	Teleradiology	Practitioner #	Category	Privilege	4098	Telemedicine	eHospitalist	4099	Telemedicine	eHospitalist	4100	Telemedicine	eHospitalist	4101	Telemedicine	eHospitalist	4102	Telemedicine	eHospitalist	4103	Telemedicine	eHospitalist	4104	Telemedicine	eHospitalist	4105	Telemedicine	eHospitalist	4106	Telemedicine	eHospitalist	4107	Telemedicine	eHospitalist	4108	Telemedicine	eHospitalist	4109	Telemedicine	eHospitalist	4110	Telemedicine	eHospitalist	4111	Telemedicine	eHospitalist	4112	Telemedicine	eHospitalist	4113	Telemedicine	eHospitalist	4114	Telemedicine	eHospitalist	4115	Telemedicine	eHospitalist	<p>A motion was made by Rick Estenson and seconded by CC Linstroth to accept the recommendations from the Medical Executive Committee as presented. Motion carried.</p>	<p>Closed</p>
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Issue/Problem	Discussion/Conclusions			Action	Follow-up/Resolution
	4116	AH:I/ Telemedicine	eHospitalist		
	4117	AH:I/ Telemedicine	eHospitalist		
	<u>Reappointments</u>				
	Practitioner #	Category	Privilege		
	4009	Affiliate	Pathology		
	3999	Affiliate	Pathology		
	4007	AH:D	Physician Assistant		
	4014	Telemedicine	Telepathology		
	4020	AH:I	Anesthesia		
	4011	Telemedicine	Telepathology		
	4012	Telemedicine	Telepathology		
	4010	Affiliate	Pathology		
	4013	Telemedicine	Telepathology		
	3660	Active	Family Medicine		
	4016	Telemedicine	Telepathology		
	3715	Affiliate	Cardiology		
<ul style="list-style-type: none"> Presentations/ Discussion / Action Items 					
1. Healthcare Advisory Board	<ul style="list-style-type: none"> Dave Willis from the Health Advisory Board shared the 2021 State of the Union report. Trends and concerns for 2021 with regards to healthcare were reviewed. Data and discussion included many points of inflection showcasing the number of structural shifts occurring during this Peri-Pandemic Era and how to best navigate in these times. 			Information only.	Closed.
Executive and Committee Reports					
<ul style="list-style-type: none"> CEO Report 	Steve Underdahl, CEO, reported on the following: <u>Recognition</u> <ul style="list-style-type: none"> The Do the Next Right Thing recipients were showcased. NH+C is proud of all the great compassionate employees that provide exceptional care to those in our communities. NH+C has been recognized as a Grade A non-profit hospital in the Leapfrog Hospital Safety Grade report based off of how well errors, infections and more are prevented. 			Information only.	Closed.

Issue/Problem	Discussion/Conclusions	Action	Follow-up/Resolution
	<p><u>COVID-19 Update:</u></p> <ul style="list-style-type: none"> • Current COVID wave in the Midwest and mountain states is a disappointing setback as cases rise. • COVID booster shots might be approved for all adults in the near future. • NH+C is now providing vaccinations for children ages 5 to 11 years age <p><u>Strategic update:</u></p> <ul style="list-style-type: none"> • Kenyon Clinic is doing well operationally and is being well received in this community. • NH+C Urgent Care Clinic project continues to make progress. Timelines are being established. <p><u>Operations update:</u></p> <ul style="list-style-type: none"> • Financial performance for October was good. • Finding resources is a daily struggle. Staffing, transferring of patients and supplies are a few resources mentioned. • NH+C has begun to put in place a few measures to show staff appreciation during these stressful times. 		
<ul style="list-style-type: none"> • Financial Report 	<p>Scott Edin, CFO, presented the October financial report</p> <p><u>October Key Drivers</u></p> <ul style="list-style-type: none"> • Inpatient Admits were 10% under forecast • Emergency Dept visits were 2% under forecast • Surgery procedures were 11% over forecast <p><u>Financial Outcomes</u></p> <ul style="list-style-type: none"> • Net Operating Revenues were \$200K over forecast • Gross Revenues were \$520k over forecast • Deductions were \$84K under forecast • Bad Debt was \$404K over forecast <p><u>Financial Notes</u></p> <ul style="list-style-type: none"> • Recognized \$81K of COVID grants • Investment gains were \$1.1M for the month • Purchased services of \$73K were over plan 	Information only.	Closed.
<ul style="list-style-type: none"> • Roundtable, Announcements and Questions 	<ul style="list-style-type: none"> • CC Linstroth shared a verbal update of the Community Relations Committee <ul style="list-style-type: none"> ➤ The committee recently reviewed community grant requests from local non-profits. ➤ There was an increase in grant requests this year. ➤ Requests will be reviewed at the next NH+C Finance Committee meeting in January 2022. 	Information only.	Closed.

Issue/Problem	Discussion/Conclusions	Action	Follow-up/Resolution
• Adjourn	The meeting was adjourned at 7:36 pm.	Motion made by Rick Estenson and seconded by Sarah Carlsen to adjourn meeting. Motion carried.	Closed.